



**D**ENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT  
3911 MORSE STREET, P O BOX 2816  
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

JULY 11, 2019

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Charles Stafford convened the meeting at 3:00 pm.

BOARD MEMBERS PRESENT: Charles Stafford, Chairman  
David Terre, Vice Chairman  
Mike Hassett, Secretary  
Roy Atwood, Member  
George Pryor, Member  
Michelle French, Ex Officio Member

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rudy Durham, George Clerihew,  
Kathy Williams and Hope McClure

ITEM 2: INVOCATION

Michelle French gave the invocation.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERHEW AND KATHY WILLIAMS

Rudy Durham informed the Board that the protest period has gone well. He also informed them that the Appraisal Review Board had asked if they could get paid for an additional day, but he did not think that was necessary.

George Clerihew let the Board know that the records would be approved by the Appraisal Review Board on July 17<sup>th</sup> @ 12 pm. He also informed them that the remote hearings went well and that the District received over 95,000 protests this year. That number has doubled in the last five years. Over half of the 95,000, were filed online in 2019. George expressed his appreciation for the staff and the long hours they worked and also appreciation towards the Appraisal Review Board.

Kathy Williams informed the Board that staff did not need an August meeting, but would like to schedule an early September meeting. The Board and staff agreed upon a September 19<sup>th</sup> at 3:00 pm meeting.

LIAISON – BEATRICE LORNE

Beatrice Lorne commented on a complaint that was forwarded from Michelle French on May 29<sup>th</sup>. The taxpayer had a hearing date on May 28<sup>th</sup> at 9 am, and did not get seen until 11 am. The taxpayer was upset they were at the District for three hours.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MAY 30, 2019
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

Mike Hassett made a motion to approve the Consent Agenda as submitted. Roy Atwood seconded the motion. The vote to approve the Consent Agenda as submitted was unanimous.

ITEM 7: CONSIDER AND APPROVE RFP FOR INTERIOR RENOVATIONS FOR 3901 MORSE STREET

Michael Bates addressed the Board and explained the renovations. He informed them that three contractors bid on the project. He went through each bid and company and then recommended JM Construction. JM Construction would start on August 1<sup>st</sup> and their goal would be 120 days to finish.

David Terre made a motion to approve JM Construction for the interior renovations at 3901 Morse. George Pryor seconded the motion. The vote to approve JM Construction for the interior renovations at 3901 Morse was unanimous.

ITEM 8. APPROVE TEXAS COUNTY AND DISTRICT RETIREMENT SYSTEM PLAN AGREEMENT AND PRE-PAID RETIREES COST OF LIVING ADJUSTMENT FOR PLAN YEAR 2020

Kathy Williams spoke with the Board about where the District stands on a pre-paid COLA for the retirees. She informed the Board that she recommends the District keep the plan funded, so the rates do not change.

Mike Hassett made a motion to approve the TCDRS plan and the pre-paid retirees COLA for plan year 2020. Michelle French seconded the motion. The vote to approve the TCDRS plan and the pre-paid retirees COLA for plan year 2020 was unanimous.

ITEM 9: EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071 AND 551.074:

- A. PERSONNEL ISSUE
- B. CONSULTATION WITH ATTORNEY CONCERNING PENDING OR CONTEMPLATED LITIGATION: *DENTON CENTRAL APPRAISAL DISTRICT v. KEN PAXTON, ATTORNEY GENERAL OF TEXAS; CAUSE #D-1-GN-19-003147; IN THE 98<sup>TH</sup> JUDICIAL DISTRICT COURT OF TRAVIS COUNTY, TEXAS*

The Board went into executive session at 3:50 pm.

ITEM 10: RECONVENE TO TAKE ACTION ON THE ITEM DISCUSSED IN EXECUTIVE SESSION

The Board reconvened at 4:44 pm.

No motion was made on this item.

ITEM 11: ADJOURN

Chairperson, Charles Stafford, adjourned the meeting at 4:45 pm.