



DENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT
3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

APRIL 25, 2019

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Charles Stafford convened the meeting at 3:05 pm.

BOARD MEMBERS PRESENT: Charles Stafford, Chairman
David Terre, Vice Chairman
Roy Atwood, Member
George Pryor, Member
Mike Hassett, Secretary
Michelle French, Ex Officio Member

BOARD MEMBERS ABSENT: None

STAFF PRESENT: Rudy Durham, George Clerihew,
Kathy Williams and Hope Pierson

ITEM 2: INVOCATION

Michelle French gave the invocation.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERIHEW AND KATHY WILLIAMS

Rudy Durham informed the Board that George, Kathy and himself went and met with the Denton Record Chronicle editorial board a few weeks ago. The discussion was streamed live on the Denton RC's facebook page.

George Clerihew introduced the Board to the two Quality Control Specialists. Paul Deleon started on April 1st and Jerry Olive started on May 1st.

George informed the Board that the District Administration had held their annual entity luncheons this week. The city managers luncheon was on April 23rd and the school districts/county luncheon was held on April 24th. He also informed the Board that so far, 1300 taxpayers have come into the office for the informal process.

Kathy Williams announced that the 2020 Budget will be sent out to the Board and entities on May 1st. She also informed the Board that the auditor would be discussing the results of the 2018 Audit and the Public Hearing for the 2020 Budget would all take place during the May Board meeting. The Board came to an agreement that the next scheduled meeting would be on Thursday, May 30th at 3:00 pm.

LIAISON – BEATRICE LORNE

Beatrice Lorne had no report this month.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF MARCH 28, 2019
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES
- D. REALLOCATE FUND BALANCE

E. REVIEW DISMISSED LETTERS FROM TDLR FOR COMPLAINT
PTP20180012209 AND COMPLAINT PTP20180012333

Items A & D were pulled from the Consent Agenda.

Mike Hassett made a motion to approve items B, C and E of the Consent Agenda as submitted. George Pryor seconded the motion. The vote to approve items B, C and E of the Consent Agenda as submitted was unanimous.

Roy Atwood requested to make a sentence corrected on item A. Approval of the March 28th minutes. He added the word "protest" to a sentence in Item 5. Progress Report of the March minutes. Roy Atwood made a motion to correct the March 28th minutes. Mike Hassett seconded the motion. The vote to correct the March 28th minutes was unanimous.

Mike Hassett asked Kathy Williams a question about item D. Reallocation of Fund Balance. He asked what the plan was moving forward with entity allocations. Kathy Williams confirmed that we would eventually have to raise allocations. She stated that she evaluates the fund balance each budget year. Mike Hassett made a motion to approve item D of the Consent Agenda as submitted. Roy Atwood seconded the motion. The vote to approve D of the Consent Agenda as submitted was unanimous.

ITEM 7: EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT
CODE SECTION 551.071 AND 551.074:
A. PERSONNEL – CHIEF APPRAISER’S SALARY

The Board went into executive session at 4:03 pm.

ITEM 8: RECONVENE TO TAKE ACTION ON THE ITEM DISCUSSED IN EXECUTIVE
SESSION

The Board reconvened at 4:22 pm.

A motion was made by George Pryor to approve the Chief Appraiser’s 3.0% cost of living adjustment. Roy Atwood seconded the motion. The vote to approve the Chief Appraiser’s 3.0% cost of living adjustment was unanimous.

ITEM 9: ADJOURN

Chairperson, Charles Stafford, adjourned the meeting at 4:23 pm.