



DENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT
3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

March 28, 2019

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Charles Stafford convened the meeting at 3:01 pm.

BOARD MEMBERS PRESENT: Charles Stafford, Chairman
David Terre, Vice Chairman
Roy Atwood, Member
George Pryor, Member
Michelle French, Ex Officio Member

BOARD MEMBERS ABSENT: Mike Hassett, Secretary

STAFF PRESENT: Rudy Durham, George Clerihew,
Kathy Williams and Hope Pierson

ITEM 2: INVOCATION

Michelle French gave the invocation.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERHEW AND KATHY WILLIAMS

Rudy Durham discussed with the Board about potential bills that have been filed during the legislative session and how they could affect the Appraisal District.

George Clerihew informed the Board that the majority of Real property appraisal notices will be mailed on April 17th and the Business Personal Property and Commercial notices will be mailed two weeks after that. There will be roughly 465k-470k total notices being mailed out and the overall market value is estimated to increase 7-10% for 2019. The deadline to file a protest will be May 17th and the Appraisal Review Board will approve the final roll on July 12th. The District will be using Lewisville ISD as a remote site again, and that will be on June 17-20. The District held an oil and gas presentation on March 21st, where it was announced that oil and gas will roughly be down 8.8% for 2019.

Mr. Clerihew let the Board know that the two Quality Control positions have been filled. He also mentioned to the Board that himself, Mr. Durham and Mrs. Williams would be participating in an interview done by the Denton Record Chronicle on April 9th.

Kathy Williams invited the Board to the District's Pre-Protest Pizza Party on April 16th at noon. This is a chance for the employees to take a deep breath before protest begins. She also informed the Board about the Workplace Behavior seminars set up for the employees on April 4th and that the auditor will be giving his report on the 2018 Audit during the April 25th Board Meeting.

LIAISON – BEATRICE LORNE

Beatrice Lorne had no report this month.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF FEBRUARY 15, 2019
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

David Terre made a motion to approve the Consent Agenda as submitted. Michelle French seconded the motion. The vote to approve the Consent Agenda as submitted was unanimous.

- ITEM 7: EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071 AND 551.074:
- A. CONSULTATION WITH ATTORNEY
 - B. PERSONNEL – PERSONNEL ISSUE

The Board went into executive session at 3:37 pm.

- ITEM 8: RECONVENE TO TAKE ACTION ON THE ITEM DISCUSSED IN EXECUTIVE SESSION

The Board reconvened at 4:01 pm.

A motion was made by Roy Atwood to approve the Chief Appraiser's 3.0% salary increase. George Pryor seconded the motion.

The motion could not be voted on, due to the Chief Appraiser's salary not being posted in the Executive Session for March 28th. The Board of Directors agreed to post the item in the Executive Session on the April 25th agenda. The motion was withdrawn.

- ITEM 9: ADJOURN

Chairperson, Charles Stafford, adjourned the meeting at 4:09 pm.