



DENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT
3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

February 15, 2019

1:00 p.m.

ITEM 1: CONVENING OF MEETING

Charles Stafford convened the meeting at 1:00 pm.

BOARD MEMBERS PRESENT: Charles Stafford, Chairman
David Terre, Vice Chairman
Mike Hassett, Secretary
Roy Atwood, Member
George Pryor, Member
Michelle French, Ex Officio Member

STAFF PRESENT: Rudy Durham, George Clerihew,
Kathy Williams and Hope Pierson

ITEM 2: INVOCATION

David Terre gave the invocation.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERIHUEW AND KATHY WILLIAMS

Rudy Durham informed the Board that he continues to watch Legislative bills being filed and will keep the Board updated on any changes.

George Clerihew gave a report on the Pictometry project. He informed the Board that Pictometry is roughly 84% complete with their flight plans. Bad weather has put them a little behind, but they should be finished soon. He also updated the Board on Tyler Technology's image collection project. They have completed 75,000 parcels and are bringing in additional crews to finish the rest in time. George announced the Appraisal District will be mailing the majority of Appraisal Notices on April 17th and Appraisal Review Board hearings will begin on May 21-22nd.

Kathy Williams informed the Board that the two quality control positions have been posted and applications are already coming in for those positions. She updated the Board on the policy changes. She informed them that every employee has agreed to and signed the policy changes that went into effect in February. She instructed the Board that she set up a Workplace Behavior training, based on Mr. Brandt's recommendation, for all employees. The class will be held on April 4th. Kathy also informed the Board the auditor will be in the office next week to complete the 2018 Financial Audit for the District and she will begin working on the 2020 Budget.

LIAISON – BEATRICE LORNE

Beatrice Lorne had no report this month.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF JANUARY 23, 2019
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

David Terre made a motion to approve the Consent Agenda as submitted. George Pryor seconded the motion. The vote to approve the Consent Agenda as submitted was unanimous.

- ITEM 7: EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071 AND 551.074:
- A. CONSULTATION WITH ATTORNEY
 - B. PERSONNEL – REVIEW OF CHIEF APPRAISER

The Board went into executive session at 1:09 pm.

Michelle French entered meeting.

- ITEM 8: RECONVENE TO TAKE ACTION ON THE ITEM DISCUSSED IN EXECUTIVE SESSION

The Board reconvened at 3:46 pm.

No motion was made at this time.

The Board scheduled their next meeting for Thursday, March 28th at 3:00 pm.

- ITEM 9: ADJOURN

Chairperson, Charles Stafford, adjourned the meeting at 3:47 pm.