



DENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT
3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

OCTOBER 25, 2018

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Charles Stafford convened the meeting at 3:03 pm.

BOARD MEMBERS PRESENT: Charles Stafford, Chairman
David Terre, Vice Chairman
Mike Hassett, Secretary
Roy Atwood, Member
Michelle French, Ex Officio Member

BOARD MEMBERS ABSENT: George Pryor, Member

STAFF PRESENT: Rudy Durham, George Clerihew,
Kathy Williams and Hope Pierson

ITEM 2: INVOCATION

David Terre gave the invocation.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

Chairman Stafford moved to Item 8.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERIHEW AND KATHY WILLIAMS

Rudy Durham had no report this month.

George Clerihew informed the Board that Tyler Technologies has started updating pictures countywide and that the process should take several months. He also updated the Board that there was a total of 92 arbitrations this year and that appraisers are already in the field starting work for 2019.

Kathy Williams invited the Board to the Halloween luncheon on October 31st at 12 pm and reminded them of the upcoming board meeting on December 13th at 3 pm. Kathy gave updates on successful classes that were being held at the District and updated the Board on current projects. She also attended and spoke at a “State of the District” luncheon at Grayson CAD that week, and reported positive feedback to all the Board members.

LIAISON – BEATRICE LORNE

Ms. Lorne had no report this month.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF SEPTEMBER 13, 2018
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

Mike Hassett made a motion to approve the Consent Agenda as submitted. Michelle French seconded the motion. The vote to approve the Consent Agenda as submitted was unanimous.

ITEM 7: DISCUSS AND APPROVE COST OF LIVING INCREASE AND MARKET SALARY ADJUSTMENTS FOR STAFF

Mrs. Williams presented the Board with a spreadsheet showing two salary scenarios. A 2% increase, which was used as a placeholder in the 2019 budget and a 3% increase. Mrs. Williams reported that several of the entities and comparable Appraisal Districts are giving at least a 3-5% increase for 2019.

A motion was made by Roy Atwood to approve the 3.0% increase recommendation. The motion was seconded by David Terre. The vote to approve the 3.0% increase, with the exception of the Chief Appraiser's salary was unanimous.

ITEM 8: EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071 AND 551.074:
A. PERSONNEL – REVIEW OF CHIEF APPRAISER
B. CONSULTATION WITH ATTORNEY

The Board went into executive session at 3:09 pm.

ITEM 9: RECONVENE TO TAKE ACTION ON THE ITEM DISCUSSED IN EXECUTIVE SESSION

The Board reconvened at 4:30 pm.

No motion was made at this time.

The Board asked to hold a special Board Meeting on November 8th at 3:00 pm.

Chairman Stafford returned to Item 5.

ITEM 10: ADJOURN

Chairman, Charles Stafford, adjourned the meeting at 4:55 pm.