



DENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT
3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

MARCH 22, 2018

3:00 p.m.

ITEM 1: CONVENING OF MEETING

David Terre convened the meeting at 3:00 pm.

BOARD MEMBERS PRESENT: David Terre, Vice Chairman
Mike Hassett, Secretary
George Pryor, Member
Roy Atwood, Member
Michelle French, Ex Officio Member

BOARD MEMBERS ABSENT: Charles Stafford, Chairman

STAFF PRESENT: Rudy Durham, George Clerihew,
Kathy Williams, and Hope Pierson

ITEM 2: INVOCATION

Michelle French gave the invocation.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERIHEW AND KATHY WILLIAMS

Rudy Durham informed the Board that the District will be mailing the majority of the appraisal notices on April 18th, which is two weeks earlier than the District had in the past. He informed them that legislation changed the rules, so the bigger Districts could try and finish on time. He also invited them to two luncheons that the administrative staff will be speaking at in April.

George Clerihew informed the Board that staff was working diligently, because the data entry deadline is April 4th to get notices out on time. He informed them that the Appraisal Review Board hearings will also be starting two weeks earlier this year.

Kathy Williams informed the Board that two weeks ago the 2017 Financial Audit was completed and that the auditor will present those results to the Board during the April 26th meeting. She also informed the Board that she will be giving them copies of the 2019 Proposed Budget at that time, and then they will discuss it at the May meeting.

Kathy Williams then updated the Board on two open TDLR complaints the District brought to the Board about six months ago. She informed them that both complaints had been dismissed by TDLR.

LIAISON – BEATRICE LORNE

Ms. Lorne had no report this month.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF JANUARY 25, 2018
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

Mike Hassett made a motion to approve the Consent Agenda as submitted. George Pryor seconded the motion. The vote to approve the Consent Agenda as submitted was unanimous.

ITEM 7: EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE SECTION 551.071 AND 551.074: A. PERSONNEL ISSUE

The Board went into executive session at 3:12 pm.

ITEM 8: RECONVENE TO TAKE ACTION ON THE ITEM DISCUSSED IN EXECUTIVE SESSION

The Board reconvened at 5:09 pm.

A motion was made by Mike Hassett to “authorize the Chief Appraiser or his designees to contact TML and hire outside counsel to represent the Appraisal District in responding to any active governmental process stemming from the operation of the District”. Michelle French seconded the motion. The vote to approve Mr. Hassett’s motion was unanimous.

ITEM 9: ADJOURN

Vice-Chairman, David Terre, adjourned the meeting at 5:10 pm.