



DENTON **C**ENTRAL **A**PPRAISAL **D**ISTRICT
3911 MORSE STREET, P O BOX 2816
DENTON, TEXAS 76202-2816

DENTON CENTRAL APPRAISAL DISTRICT

BOARD OF DIRECTORS MINUTES

JANUARY 25, 2018

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Charles Stafford convened the meeting at 3:01 pm.

BOARD MEMBERS PRESENT: Charles Stafford, Chairman
David Terre, Secretary
Mike Hassett, Member
Connie Smith, Vice Chairman
Robert Gallagher, Member
Michelle French, Ex Officio Member

STAFF PRESENT: Rudy Durham, George Clerihew,
Kathy Williams, and Hope Pierson

ITEM 2: INVOCATION

Rudy Durham requested a moment of silence.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: SWEARING IN OF BOARD OF DIRECTORS

All of the 2018-2019 Board of Directors were officially sworn in by taking the Oath of Office.

ITEM 5: ELECTION OF OFFICERS FOR BOARD OF DIRECTORS

David Terre made a motion to nominate Charles Stafford as Chairman of the Denton Central Appraisal District Board of Directors. Michelle French seconded the motion. The vote to elect Charles Stafford as Chairman of the Denton Central Appraisal District Board of Directors was unanimous.

Once Mr. Stafford was voted in, he administered the rest of the meeting as Chairman.

Mike Hassett made a motion to nominate David Terre as Vice-Chairman of the Denton Central Appraisal District Board of Directors. George Pryor seconded the motion. The vote to elect David Terre as Vice-Chairman of the Denton Central Appraisal District Board of Directors was unanimous.

David Terre made a motion to nominate Mike Hassett as Secretary of the Denton Central Appraisal District Board of Directors. Michelle French seconded the motion. The vote to elect Mike Hassett as Secretary of the Denton Central Appraisal District Board of Directors was unanimous.

ITEM 6: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

No public was present to address the Board.

ITEM 7: CONSIDER AND APPROVE A RESOLUTION FOR APPOINTING APPRAISAL REVIEW BOARD CHAIRMAN AND SECRETARY

Mr. Bob Warner and Ms. Joanne Bastian of the Appraisal Review Board, addressed the Board of Directors regarding ARB elections.

Mike Hassett made a motion to appoint Bob Warner to the Chair position and Ben Armstrong to the Secretary position of the Appraisal Review Board. George Pryor seconded the motion. The vote to appoint Bob Warner to the Chair position and Ben Armstrong to the Secretary position of the Appraisal Review Board was unanimous.

ITEM 8: ORIENTATION FOR BOARD OF DIRECTORS BY ROBERT MOTT, THE DISTRICT'S LEGAL COUNSEL

Robert Mott, of Perdue, Brandon, Fielder, Collins & Mott, LLP, spoke to the Board of Directors. He explained the functions of the Appraisal District and spoke in detail on the duties and responsibilities of the Board of Directors. He answered questions and concerns that the members had and provided information on new legislative changes.

ITEM 9: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED – RUDY DURHAM, GEORGE CLERIHEW AND KATHY WILLIAMS

Mr. Durham spoke to the Board about the upcoming 2018 protest season. He informed the Board that the District will be mailing notices on April 18th this year. He also informed them that the District will be using Lewisville ISD's career center again for a couple of weeks in the summer, to help give taxpayers on the south side of the county, a more convenient location to protest.

Mrs. Williams reminded the Board about the TAAAD Conference in Fort Worth in February. She also informed the Board that the 2017 Financial Audit would be conducted on February 19-21 and that the state MAP reviewer just finished up reviewing the District and Denton CAD passed exceptionally. Mrs. Williams then finished up with giving an update of the parking lot and back entrance project at 3901 Morse.

LIAISON – BEATRICE LORNE

Ms. Lorne had no report this month.

ITEM 10: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS MEETING OF DECEMBER 14, 2017
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. APPROVE DCAD INVESTMENT POLICY
- D. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

Mike Hassett made a motion to approve the Consent Agenda as submitted. David Terre seconded the motion. The vote to approve the Consent Agenda as submitted was unanimous.

ITEM 11: ADJOURN

Chairman, Charles Stafford, adjourned the meeting at 5:05 pm.

Charles Stafford, Chairman

ATTEST:

Mike Hassett, Secretary