





Denton Central Appraisal District
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DENTON CENTRAL APPRAISAL DISTRICT
BOARD OF DIRECTORS MINUTES

April 29, 2021

3:00 p.m.

ITEM 1: CONVENING OF MEETING

Roy Atwood convened the meeting at 3:00 pm.

BOARD MEMBERS PRESENT: Roy Atwood, Secretary
George Pryor, Member
Bryan Webb, Member
Michelle French, Ex Officio Member

BOARD MEMBERS ABSENT: Charles Stafford and David Terre

STAFF PRESENT: Hope McClure, Don Spencer, Kim Collins,
Misty Baptiste

David Tabor, Attorney

ITEM 2: INVOCATION

Invocation was given by Michelle French.

ITEM 3: PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was stated to the U.S. Flag and Texas Flag by all who were present.

ITEM 4: OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD OF DIRECTORS

Roy Atwood opened the meeting for an opportunity for the public to address the Board. No one was present to address the Board.

ITEM 5: PROGRESS REPORT

APPRAISAL AND ADMINISTRATIVE RELATED

HOPE MCCLURE AND DON SPENCER

HOPE MCCLURE

- Construction at 3911 has begun, they should be complete for ARB hearings beginning on June 14th.
- We will be holding Entity Luncheons on May 19th and 20th. This is an opportunity for us to communicate with the entities and allows them to ask questions of the District.
- We have some upcoming Speaking Engagements with LISD School Board, Lewisville Board of Realtors, and City of Highland Village City Council.
- We will stop data entry on April 30th at 5:00 pm.
- The system will be shut down from May 3rd-14th, we will be taking advantage of this time to complete mandatory Customer Service Training, Cyber Security Training and hold a Pre-Protest Pizza Party to show appreciation to the employees.
- First set of preliminary totals will be sent out on April 30th to the entities.
- Next meeting will be moved to May 26th to accommodate schedules. That meeting will be a budget meeting discussing 2020 Audit Results and the 2022 Proposed Budget.
- George Pryor asks about ARB member training and what kind of procedures are in place.
 - There have been videos made by the State, training has included an attorney, Bev Henley (ARB Chair) has been amazing as far as consistency and training.

DON SPENCER

- Discussed concerns over current legislation and a couple of bills that could impact the CAD.
 - Single Member ARB panels are a consideration.
 - Senate Bill 63 has some strong backing - will make things more difficult on exemption applications - CAD must respond and take action within 90 days; HS exemptions could remain in place that should not; Term/Lifetime limits on Board Members (3 terms and off the Board) would take the ability to choose representation out the entities hands.

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- Don handed out documents with information on legislation and what is being done
- Update on True Roll Projects - They have begun work on Residential data entry, SITUS addresses, and are making good progress on obtaining the data necessary for them to verify driver licenses and date of births.
- Michelle French says they have received all 6 supplements.
- Taxpayers will be given Notice of Appraised Value which are locked in place until Certified totals are completed.

LIAISON – BEATRICE LORNE

- No report was given.

ITEM 6: CONSENT AGENDA

THE ITEMS ON THE CONSENT AGENDA ARE CONSIDERED SELF-EXPLANATORY BY THE BOARD AND WILL BE ENACTED WITH ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS A BOARD MEMBER OR CITIZEN SO REQUEST.

- A. APPROVAL OF MINUTES OF THE PREVIOUS BOARD OF DIRECTORS MEETINGS
- B. ACKNOWLEDGE RECEIPT OF MONTHLY FINANCIAL STATEMENTS
- C. ACKNOWLEDGE RECEIPT OF VALUE CHANGES

George Pryor requested to pull item B from the Consent Agenda for clarification. Roy Atwood asked for a motion to approve items A and C on the Consent Agenda as submitted.

Bryan Webb made a motion to approve items A and C on the Consent Agenda as submitted. George Pryor seconded the motion. The vote to approve items A and C on the Consent Agenda as submitted was unanimous.

George Pryor asked for some clarification on a portion of the financials. Hope McClure and Kim Collins (HR Finance Manager) answered and gave clarity to George's questions about a large payout from January. There was also a question about BPP Item 5315 "Oil and Gas expenditures" - those were explained by Kim Collins as quarterly payments.

Bryan Webb made a motion to approve item B on the Consent Agenda. George Pryor seconded the motion. The vote to approve item B on the Consent Agenda as submitted was unanimous.

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ITEM 7: CONSIDER AND TAKE ACTION ON PENALTIES AND INTEREST FOR
OUTSTANDING SECOND QUARTER ALLOCATIONS

Kim Collins presents all outstanding allocations from March 31 (end of Quarter 2) who have not paid and should now be gathering penalties and interests. Mrs. Collins notates those who have paid since the running of the report. Most of those unpaid are results of special taxing districts who do not meet regularly. The District recommends waiving the penalties.

George Pryor made a motion to approve waiving penalties on allocations fees yet to be paid for the 2nd Quarter. Bryan Webb seconded the motion. The vote to approve waiving penalties was unanimous.

ITEM 8: ADJOURN TO EXECUTIVE SESSION PURSUANT TO SECTIONS 551.071 AND
551.074 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING
PURPOSES:

- A. CONSULTATION WITH LEGAL COUNSEL
- B. DELIBERATION ON PERSONNEL MATTERS

The Board went into executive session at 3:50 p.m.

ITEM 9. RECONVENE TO OPEN SESSION AND TAKE ACTION ON ITEMS DISCUSSED
IN EXECUTIVE SESSION, AS NEEDED

The Board reconvened at 4:15 p.m.

No action was taken.

ITEM 10. ADJOURN

Secretary, Roy Atwood, adjourned the meeting at 4:20 pm.